



## GREETINGS

We extend a warm welcome to you, acknowledging your interest in exploring the essence of our Human Resources Management Agency.

We are more than just a service provider; we are your strategic partner committed to unlocking the full potential of your organization's greatest asset – your people.

## WHO WE ARE






HC Solutions Ltd is a Human Resources Management Agency registered in Rwanda. The Company has a team of highly experienced Human Resources professionals, with a rich exposure in various sectors including Food processing, Banking, Hospitality, Telecom, Logistics, Manufacturing, NGO's, UN Agencies, etc

As a pioneering force in Human Resources Management Services, we are devoted to shaping the trajectory of your organization's growth.

With a forward-looking approach, we offer tailored HR Solutions that pave the way for a dynamic and prosperous future.



## TABLE OF CONTENT

-  **About Us**
-  **Our Services**
-  **Our Clients**
-  **Meet Our Team**
-  **Get In Touch**





## ABOUT US

Welcome to HC Solutions Ltd, your trusted partner in Human Resources Management. Established in Rwanda, HC Solutions is a registered Human Resources Management Agency that takes pride in its dedicated team of highly experienced professionals.

With a rich exposure in various sectors, including Food processing, Banking, Hospitality, Telecom, Logistics, Manufacturing, NGO's, UN Agencies, and more, we have been at the fore front of providing tailored HR solutions to meet the unique needs of our clients.

At HC Solutions, we believe that the strength of any organization lies in its people. Our team comprises seasoned Human Resources professionals who bring a wealth of knowledge and expertise to the table.

With a commitment to excellence, our professionals have successfully navigated the intricate landscapes of diverse industries, making them well-equipped to address the specific challenges and opportunities each sector.

We specialize in offering comprehensive Human Resources services, including recruitment, talent acquisition, employee training and development, performance management, and HR consultancy. Our expertise extends across various industries, ensuring that we understand the nuances and demands of each sector. This enables us to provide strategic and effective HR solutions that contribute to the success and growth of our clients' businesses.

## OUR SERVICES



**Talent Acquisition | Recruitment**



**HR Advisory Services**



**Employee Outsourcing**



**HR Strategy**



**HR Policies & Procedures**



**Employee Handbook**



**Career Planning & Progression**



**Payroll Management**



**Performance Management**



**Employee Engagement Survey**



**Salary Survey**

## OUR CLIENTS



## INTERNATIONAL COVERAGE

HC Solutions has established a working partnership with a reputable International Recruitment Company (Global Career Company- GCC). The Company has a large professional network that covers all the 54 African countries.

Through this partnership, we are able to tap into a limitless database and resources in terms of expertise and talent pool.



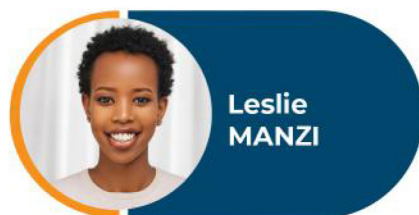
## MEET OUR TEAM



**Elvis  
NGARAMBE**

Elvis is a very well experienced Human Resources Generalist with more than 20 years serving in various sectors including Food processing, Banking, HR Consulting, Telecom, FMCG, Manufacturing & Humanitarian sectors in Rwanda, Burundi, the EAC region and Mali (West Africa).

Over the years, Elvis has gained valuable professional experience working for reputable Multinational Organisations including KPMG, Banque Nationale du Rwanda (BNR), KCB Bank Group, IHS Towers (Telecom), Africa Improved Foods (Food Processing), Mara phones (Smartphone Manufacturing) and UN World Food Programme.



**Leslie  
MANZI**

Manzi Leslie is an experienced Office Coordinator with a strong background in customer service, administrative support, and office management. Known for exceptional organizational skills and attention to detail, she excels at streamlining operations, managing schedules, & ensuring a productive work environment.

With dedication to maintaining efficiency and fostering positive workplace relationships.



**Jane  
KALISA**

Jane is an innovative thinker with an HR background of over 10 years of professional experience. In her career Journey, she obtained a rich professional experience in the areas that include Food Manufacturing, Hotels, HR Consultancy, NGO's.

She holds strong skills in Recruitment, Developing and implement training programs, Management of Employee medical schemes, Management of payroll, Employee welfare & wellness, Management of outsourced contractual services, Handling and processing of expatriate documents such as work permits and ensuring all HR related Files are kept well.



**Igor  
KABIRIGI**

Igor Kabirigi possesses experience in the IT industry with a background, in software development and a solid understanding of Business & ICT. Over the course of 5 years Igor has honed his expertise. Emerged as a skilled professional. His journey began during school when he developed an interest in software development, which he pursued passionately throughout his bachelors degree.

Throughout his career Igor has actively participated in projects showcasing his versatility and expertise in website development. He plays a role as an IT consultant within the HC Solutions team demonstrating both proficiency and business acumen. Igors ability to blend these skills makes him an influential figure in the changing field of IT.



**Lillian  
BATANYAGWA**

Lillian is a strategic and people-focused leader with over 16 years of experience in Human Resources.

She has held various roles that focus on driving organizational transformation and change management. Her experience spans across banking, food processing and manufacturing.

She is a certified Human Resources professional (SPHRI) and an ICF-Certified Coach.



**Winnie  
NZARAMBA**

Winnie is a Senior HR Consultant with more than 15 years' experience in Human Resources Management, Recruitment and talent acquisition, with a proven track record of success across various industries (NGOs, Aviation, Manufacturing, Pharmaceutical, Government Institutions, etc..).

Winnie brings a solid professional experience in leading the HR functions of reputable organizations such as Alight, CVL, Rwandair, Sophar, Bourbon Coffee where she played a key role in developing solid performance management systems.



**Joella  
MUKAYIGIRE**

Joella is dedicated Client Relationship and Business Developer with a proven track record in building strong, long-lasting partnerships that drive business growth.

She has skills in identifying new market opportunities and nurturing client relationships to maximize satisfaction and retention. With expertise in sales and negotiation, she excels at fostering trust and aligning client needs with organizational goals.





## GET IN TOUCH

Have questions, need assistance, or ready to explore how HC Solutions can enhance your Human Resources strategy? We're here to help! Contact us for personalized consultations, inquiries about our services, or any other HR-related needs.

Our dedicated team is ready to engage with you and contribute to the success of your organization.

Reach out to HC Solutions – your trusted partner in HR excellence.

### CONTACT US :



+250 785 701 443  
+250 788 309 033  
+250 784 264 452  
info@hcsolutions.rw  
www.hcsolutions.rw  
Silverback Mall - Sonatubes